



## **Epilogue Bookstore Volunteer Newsletter**

### **January 2018**

#### **Update**

In December Epilogue Bookstore took in \$1,020.00. December's end of the month sales report documented that a total of 476 items were sold; the best selling item was hard back books. Thank you volunteers for making all this possible.

#### **Inclement Weather**

Bad weather and dangerous road conditions are just a part of the winter time experience. FOSL asks that no volunteer attempt to come in for their bookstore shift if they feel weather conditions make it unsafe to travel. Stay home!! The library will close early or not open at all because of inclement weather. Discretion is the better part of valor. The library publicizes their intent to close on the library website and as part of the greeting for their phone system. If you are not able to come in for your shift for whatever reason, please let Lori Girard (540-660-1039) or Melody Hotek (540-631-0495) know.

#### **New Lock System**

In the next month or so the Library will be installing a key pad on the connecting door between the store and back office so we can keep it closed but still gain entry quickly with the code rather than a key. This is for the privacy and protection of the staff. We are still encouraging restocking, just cutting back on keeping the door open when not restocking. The main entrance for the bookstore will still be accessed via the current key kept in the cash box.

#### **Team Work**

We all run late sometimes. Consider exchanging cell phone numbers with the volunteers who proceed or follow you so that you can notify your team members of your situation. This information may also come in handy should you need to trade shifts.

#### **Thoughts, Concerns, and Ideas**

I am pleased to say that FOSL had a couple of suggestions from volunteers in December that we acted upon. Please don't hesitate to pass on any suggestions you might have regarding ways to make the bookstore more successful and your experience more enjoyable. You work in the store and see the day-to-day operation; therefore, you have the opportunity to observe problems or complications. Contact Joan Richardson at 540-636-3352 or [joankr@centurylink.net](mailto:joankr@centurylink.net) to pass on any ideas. You will see this paragraph appear in every newsletter because your ideas are important to us.

## **New Volunteers**

The store is in need of more volunteers. Word of mouth is often the best advertisement so please, if you know anyone who would fit into our volunteer family, invite them to contact Joan Richardson at 540-636-3352 or [joankr@centurylink.net](mailto:joankr@centurylink.net) if they have questions. New volunteers will find a volunteer application on the library website [www.samuelslibrary.net](http://www.samuelslibrary.net) or on FOSL's website [www.friendsofsamuelslibrary.net](http://www.friendsofsamuelslibrary.net)

Joan Richardson on behalf of the Board of Directors for the Friends of Samuels Library.