



Epilogue Bookstore Volunteer Newsletter

December 2018

Update

“Square’s” end of the month report for November documented that Epilogue Bookstore took in about \$873.00 in November. The best sales day of the week in November was Thursday and the best selling item was hard back books. Using income from the store and membership dues, FOSL gave the library \$5,000.00 for the purchase, throughout the year, of additional copies of best sellers. The library staff noted the waiting list for patrons desiring access to best sellers was consistently too long and probably frustrating our patrons. Samuels now has a section called “Hot Reads” by the circulation desk that offers, on a first come first serve basis, best sellers for check-out. Patrons can still put their names on a wait list for a new release but they might just get lucky and find it in the Hot Reads section. Thank you all for the time you gave to make this donation possible!

Volunteer Schedule

As a reminder - please let Lori know as soon as you are aware that you cannot make one of your shifts so she can find someone to fill-in. Lori’s email address is gehrigsmommy@gmail.com or for more spur of the moment contact, she asks that you text or call her at [540-660-1039](tel:540-660-1039). Lori also requests your feedback regarding the current work scheduling process for the store. Any suggestions on how to make this process go more smoothly would be greatly appreciated

End of Shift Cash Box

Just a reminder – When you end your shift, please be sure to leave \$35.00 in the cash box. All other monies should be turned in with your end of shift cash envelop. It is also important to count the cash in the box at the beginning of your shift to ensure there is \$35.00 in the box. Lastly, look at the mix of change you pass on to the next shift – will that next shift have adequate denominations of bills and coins to get through their time in the store?

Sales in Epilogue

The current “sale” in the Epilogue Bookstore is on hard back books that are like new and could be given as gifts. Hopefully the sales cart will draw the attention of patrons as they enter or leave the library and will tempt them to make some Christmas gift purchases. The cost per book remains \$2.50 but that’s quite a deal for a gift purchase. We’ll be displaying some special books for Christmas/holiday gifts from National Geographic at \$10 each. These books are new not

used. Encourage your friends and family to consider Epilogue Bookstore as a Christmas shopping destination.

Inclement Weather

Its winter and inclement weather is very possible. Remember if you don't think it's safe to come in because of questionable road conditions..... don't do it. Stay up to date on library closures by checking the library's website at <https://samuelslibrary.net> or calling the library at 635-3153. If the library is closed or is planning to close early/ open late, a message will supply that information. The motto is safety first.

New Volunteers

FOSL and the library still need more volunteers! Volunteer applications are prominently displayed at the store counter. Encourage any interested patron to fill one out and take it to the library circulation desk. The application is also available on the FOSL and library websites. Please consider that word of mouth is often the best method of volunteer recruitment. If you know anyone who is interested but has questions, invite them to contact Joan Richardson at 540-636-3352 or at joankr@centurylink.net.

Thoughts, Concerns, and Ideas

Please don't hesitate to pass on any suggestions you might have regarding ways to make the bookstore more successful and your experience more enjoyable. You work in the store and see the day-to-day operation; therefore, you have the opportunity to observe problems or complications. Contact Joan Richardson at 540-636-3352 or joankr@centurylink.net to pass on any ideas. You will see this paragraph in every newsletter because your ideas are important to us!

Thank you and Happy Holidays!!!!

Joan Richardson on behalf of the Board of Directors for the Friends of Samuels Library.