

## Friends of Samuels Library Board Meeting - September 1, 2022

**Call to order:** The meeting was called to order at 5:38 pm by Lori Girard. Seeing as it was our annual meeting, before the official call to order, Sydney introduced our board to the public in attendance, and asked the public to introduce themselves if they wanted.

**Attendance:** Board Members - Chris Estes, Lori Girard, Steve Montana, Sydney Patton, Jessica Priest-Cahill, Erin Rooney, Michelle Ross, Jean Verasammy, and six members of the public.

**Minutes:** Minutes of the July 7th, 2022 board meeting were approved. Jessica motioned for a vote - Jean 1st, Steve 2nd - the minutes were passed unanimously.

Before the meeting progressed, Steve Montana shared an announcement - he will be moving and leaving us.

**Library Report:** Warren County Public Schools hosted their Administrative Retreat at the library, Michelle and Michal were invited to speak. This has led to more schools using the meeting rooms and Michal being invited to multiple schools. Michelle and Melody spoke to the Kiwanis Club about the Amphitheater project, all documents have now been executed and a bid package is being prepared. The memorial for Kathy Jacob has arrived, a special reception will be held September 23, 5:30 pm in her honor and to unveil the memorial. After the lockdown incident on August 22, the Administrative team has met with the Sheriff's Department - several measures are in the works including training like 'Stop the Bleed' with fire and rescue. Cheryl Harrison did a fantastic job of leading staff during the lockdown, she remained calm and had excellent communication during and after the events. Hoopla has become so popular that it is becoming expensive, thus the library has had to limit it to 5 checkouts per patron and institute a price cap on materials. Meeting room usage is now exceeding pre-covid numbers. The library participated in multiple events - National Night Out, New Teachers Luncheon and the Warren County Fair - with an interaction of over 800 people at these events. Summer reading numbers - 812 youth, 161 Adults read 28'061 books, 2'449 people attended 76 events. There were 217 more participants this year and 12'154 more books read! New additions - Heather Holms and Amy Hughes have joined the staff as part-time Children's employees.

Requests for funds - Michelle is asking for \$300 toward the Appalachian Mysteria Podcast program, \$1000 toward Hometown Halloween supplies, \$740 for movie license renewal, and \$500 for refreshments at the Kathy Jacob's memorial service.

**Treasurer's Report:** Jean delivered the reports:

July - Memberships \$0	Bookstore \$290.48	Expenses \$1250.00
August - Memberships \$900	Bookstore \$2399.80	Expenses \$0
Open balance - \$2585.82	Closing - \$5721.37	
Fiscal Year in Review -		
Open balance - \$6714.93	Closing \$2585.82	
Memberships - \$4925	Donations \$3054.25	Bookstore \$12559.88
Admin/Fees/Supplies - \$867.09	To Library - \$22115	Programs - \$509.28
Donations (Kathy Jacobs) - \$1179.77		

**Membership Report:** Sydney reported 162 active members: up 5.

### Committee Updates

Programs w/Sharon - Sharon reports attendance is slow going and she welcomes any suggestions on how to get people in.

**Past Programs** - Drum Circle, Tiny Art over 80 kits handed out - 20 of them are on exhibit in the library. Sharon is still working on getting the mobile art exhibit.

Strategic w/Steve M - Nothing new to report - didn't meet.

Volunteer/Epilogue w/Lori - Nothing new to report - we have awesome people.

Bookstore - Syd reports an upcoming meeting on September 6th. Sales are great as you can see on Jean's report. All signs point to a strong upcoming book sale - which helps build a strong foundation for the upcoming year.

**New Business** - Steve will miss us, and we will miss him! Thank you for your service to FOSL Steve M!

Meeting adjourned at 6.38 PM. The next meeting will be Thursday, Nov 17th, 2022 at 5.30 PM.

Respectfully Submitted,

Sydney Patton, Secretary